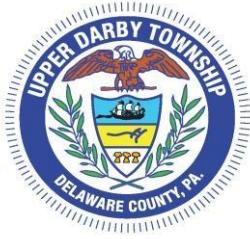


**UPPER DARBY TOWNSHIP, PA**  
**Department of Licenses & Inspections**  
100 Garrett Road  
Upper Darby, PA 19082  
610-734-7613  
UO@upperdarby.org



## Use and Occupancy Permit Application Fee Schedule

Use and Occupancy Permit fees must be paid at the time of application. Use and Occupancy Permit fees include the cost of two inspections (initial inspection and re-inspection). Additional inspections shall result in an assessment of \$75.00 for each additional inspection.

Property Transfer Inspections canceled by the property owner and/or representative without notification of less than 24 hours in advance of scheduled time and/or failure to grant access and/or failure to show, shall be assessed a \$100.00 cancelation/failure to show/failure to grant access fee.

### Residential Use and Occupancy

Single Family	\$110.00
Duplex	\$135.00
Re-Inspection Fee (3 <sup>rd</sup> inspection and additional)	\$75.00

### Commercial Units – Apartment Buildings (3 units or more)

Application and Base Inspection	\$225.00 + \$35.00 Administrative Fee = \$255.00
Each Additional Unit	\$25.00
Re-Inspection Fee (3 <sup>rd</sup> inspection and additional)	\$75.00

### Commercial Units – Low Hazard (Business, Retail, etc.)

#### **Total Square footage of occupied space**

1,000 – 2,000 square feet	\$150.00 + \$35.00 Administrative Fee = \$185.00
2,000 – 5,000 square feet	\$200.00 + \$35.00 Administrative Fee = \$235.00
5,001 – 10,000 square feet	\$250.00 + \$35.00 Administrative Fee = \$285.00
10,001 – 100,000 square feet	\$300.00 + \$35.00 Administrative Fee = \$335.00
100,001 square feet or greater	\$350.00 + \$35.00 Administrative Fee = \$385.00
Re-Inspection Fee (3 <sup>rd</sup> inspection and additional)	\$75.00

### Commercial Units – High Hazard (Manufacturing, Warehouse, etc.)

#### **Total Square footage of occupied space**

1,000 – 2,000 square feet	\$200.00 + \$35.00 Administrative Fee = \$235.00
2,000 – 5,000 square feet	\$250.00 + \$35.00 Administrative Fee = \$285.00
5,001 – 10,000 square feet	\$300.00 + \$35.00 Administrative Fee = \$335.00
10,001 – 100,000 square feet	\$400.00 + \$35.00 Administrative Fee = \$435.00
100,001 square feet or greater	\$500.00 + \$35.00 Administrative Fee = \$535.00
Re-Inspection Fee (3 <sup>rd</sup> inspection and additional)	\$75.00

For a full list of the Department of Licenses and Inspections permit fees, please visit, [www.upperdarby.org](http://www.upperdarby.org).